



**SPORTS AUTHORITY OF INDIA  
(Recruitment Cell)**

**F. No. SAI/Pers./Senior ED-Rectt. /2023-24**

**Dated: 20.09.2023**

**ADVERTISEMENT NO. SAI/Pers./Senior ED-Rectt. /2023-24**

Sports Authority of India (SAI) is an autonomous organization having under the administrative control of the Ministry of Youth Affairs and Sports with its Head office at Jawaharlal Nehru Sports Complex, Lodhi Road, New Delhi-110003 with its regional centres and Academic Institutions

2. SAI invites applications from qualified and eligible candidates for 01 position of Senior Executive Director on Deputation (Including Short Term Contract)/ Contract basis for the management and operation of Netaji Subhas National Institute of Sports (NS NIS), Patiala.
3. The details of recruitment along with application form is available in SAI Website i.e., <http://sportsauthorityofindia.nic.in/>
4. SAI reserves all the rights to withdraw this advertisement at any time without assigning any reason. For any recruitment related query, e-mail to [dydirectorpers@gmail.com](mailto:dydirectorpers@gmail.com).

**Director  
(Recruitment cell)**

## **5. The Job Description and Eligibility criteria are as under: -**

### **5.1 Job Description:**

#### **5.1.2 Background:-**

Netaji Subhas National Institute of Sports (NS NIS), Patiala is also Asia's largest Sports Institute housed in Old Moti Bagh, Patiala, Punjab State. This Institute is popularly known as the "Mecca" of Indian Sports and has produced Coaches of high calibre and significantly contributed in rendering their expertise and assistance in the preparation of the national teams for various International competitions. NS NIS Patiala is an Academic Wing of the Sports Authority of India was established with the objective of developing sports in the country on Scientific lines and to train the Coaches in different sports disciplines.

#### **5.1.3 Aim & Objectives of NS NIS Patiala:-**

- To conduct short & long term academic courses in sports coaching, sports sciences and other related fields
- To raise the competence of the coaches through the organization of refresher courses.
- To conduct the national coaching camps for elite sportspersons, for international competitions
- To provide scientific back up to the elite sportspersons, for achievements of high level performance
- To organize conferences, seminars, workshops, on sports-related subjects
- To serve as a source of information and counselling, on sports infrastructure, through experts.
- To implement the sports promotion schemes of SAI
- Organization of National level competitions of the sports promotion schemes of MYA&S
- Identification of sports talent at national level competitions of sports promotion schemes of Govt. of India, for further grooming

#### **5.1.4 Purpose of the position**

Senior Executive Director primarily located at Patiala, Punjab. Sports Authority of India is seeking a highly committed individual with relevant professional experience to conceptualize, institutionalise, drive, implementation, manage monitoring and evaluation of sports projects across country and schemes of SAI and MYAS. S/he will be working with wide range of stakeholders to strengthen the overall monitoring and evaluation of Sports ecosystem in the country. S/he shall oversee the entire management and operations of NS NIS Patiala including the implementation of Sports Authority of India schemes such as STCs/NCoE, all Academic courses including Diploma in Coaching and post graduate courses in coaching and sports science. S/he shall oversee the national Camps sanctioned at NS NIS Patiala. S/he shall coordinate and operate with various stakeholders such as National Sports Federations, athletes, coaches, officials of Ministry of Youth Affairs & Sports, State and Union Government officials and Regional Heads of SAI Regional Centres for successful implementation of SAI as well MYAS Schemes across the country. The Senior Executive Director shall liaison with international Universities and Sports/Academic Institutions for upgrading the level of academic courses at par with international standards through MoU and Exchange Program and update the curriculum in consultation with various national and international Universities. The Senior

Executive Director will report to Director General, Sports Authority of India. S/he will be responsible for guiding, supporting and managing a team of in-house officers/professionals, athletes and coaches.

**5.1.5 Key responsibilities: The Senior Executive Director will lead and drive the following:-**

1. Programme management and monitoring of ongoing sports policies and programmes of SAI and MYAS
  1. Institutionalising frameworks for Outcome-based monitoring for existing (STC/NCoE, National Camps) and new sports schemes; engaging with key stakeholders including SAI, NSF, MYAS and State Governments among others.
  2. Reviewing and refining scheme performance assessment reports.
  3. Facilitating infrastructure for athletes in National Camps and training of NCoE athletes at the highest levels.
2. Promoting research, innovation and use of cutting-edge technology in Sports Authority of India
  1. Managing data quality assessments.
  2. Reviewing and preparing policy notes, articles, reports etc for dissemination of knowledge on topics pertaining to Coach Education and Athlete Development
3. Leveraging existing capacities to strengthen the sports ecosystem
  1. Cultivate strategic partnerships with leading national/international Sports Universities/ organizations to strengthen academic/coaches curriculum and framework in India.
  2. Developing partnership and building capacity of key institutions and stakeholders to build strong sports ecosystem through exchange programs
  3. Coordinating and building collaborative engagements with key stakeholders in sports ecosystem as well as in Central/State governments, academic/research/training Institutes among others.
  4. Other duties as assigned by DG, SAI

**5.1.6 Core Competencies**

1. Familiarity with monitoring and evaluation, including both qualitative and quantitative research methodologies.
2. Experience in leading, motivating and mentoring diverse teams.
3. Familiarity with Sports Schemes and Sports Administration for monitoring and evaluation of athletes and coaches performance.
4. Experience working with high-level officials in international/national organizations and government ministries.
5. Ability to lead and adapt in a dynamic work environment.
6. Good people skills with the ability to work effectively in a team as well as to produce quality work independently.
7. Excellent organizational skills, attention to detail, and the flexibility and willingness to adapt to shifting priorities and deadlines.
8. Knowledge of MS Office, particularly Word and PowerPoint, MS Excel.
9. Excellent verbal and written communication as well as presentation skills.

**5.2 Eligibility Criteria for Deputation (Including Short Term Contract)/ Contract: -**

**(TABLE-I)**

S. No	Particulars	Criteria for Deputation including short term contract	Criteria for Contract*
1.	<b>Essential Education</b>	<b>Essential Educational Qualifications:</b> Masters' Degree in any discipline or MBBS or Degree in Engineering or Technology from a recognized University	<b>Essential Educational Qualifications:</b> Masters' Degree in any discipline or MBBS or Degree in Engineering or Technology from a recognized University  <b>Desirable Educational Qualification:</b> Doctorate in any discipline or Master 's Degree in Engineering.
2.	<b>Essential Experience</b>	Officers working under the Central Government/State Government/Union Territory Administrations (Including their attached or subordinate officers)/ Public Sector Undertakings/ Autonomous or Statutory organizations holding:  i. Analogous post in their parent cadre/ department.  <b>OR</b> ii. Officers with atleast 2 years of regular service in Level-13A Rs.133100-216600.  <b>OR</b> ii. Officers with atleast 3 years of regular service in Level-13 Rs.123100-215900  <b>Desirable:</b> preferably with 08 years of experience in Administration/ Sports Management	<b>Essential Experience</b> Minimum 15 years' experience in Administration out of which minimum 4 years' experience in Sports Administration  <b>Desired Experience:</b> Experience in any government/ Semi Govt. / Autonomous / PSU as per JD.
3.	<b>Age</b>	Not exceeding 56 years as on the closing date of receipt of application.	Not less than 35 years but not exceeding 50 years as on the closing date of receipt of application.
4.	<b>Remuneration/ Pay Matrix</b>	Pay Matrix Level-14, Rs.144200- 218200	Rs. 2, 65, 000/- (Fixed during the period of contract)
5.	<b>Tenure</b>	Initially for a period of 3 years extendable up to 5 years	Initially up to 2 years, which can be extended up to 5 years (2+1+1+1) based on the annual performance and depending on the requirements.

\* officers appointed on contract basis would not be entitled to residential accommodation, official transport, leave encashment or any other allowances/ facilities as admissible to a

regular government employee. Leave rules applicable to a regular Government employee will not be applicable to a contractual appointee. However, a contractual appointee will be entitled to 8 days leave on pro- rata basis in a calendar year.

Candidates should note that only the Date of Birth as recorded in the Matriculation/ Secondary Examination will be accepted. The maximum age limit and experience will be calculated as on the last date of applications of this notification.

**6. CRITERIA FOR SHORTLISTING OF CANDIDATES FOR THE INTERVIEW:** All Eligible Candidates will be shortlisted to the Interview.

**6.1.1 DEGREE AND MARKSHEET:** The certificate must be one issued by the Competent Authority (i.e. University or other examining body) awarding the particular qualification.

**6.2 WORK EXPERIENCE:**

Documents claiming work experience must clearly mention the following:

- a. Name of the establishment
- b. Signature of competent authority/issuing authority clearly stating their position of authority in the organization.
- c. Duration of work experience.
- d. The field in which the candidate has worked, or the post held in the establishment.

**6.3 OTHER DOCUMENTS:**

- a. Proof of Date of birth: Aadhar Card/10th class mark sheet/12th class mark sheet.
- b. One recent passport size color photograph.

**6.4 FOR CANDIDATES APPLY FOR DEPUTATION (INCLUDING SHORT TERM CONTRACT):** The details of post, eligibility criteria, job requirement, age limit, qualification and experience required for the post are indicated in para 5.1 and 5.2. The pay and other terms and conditions of deputation will be regulated in accordance with DoPT's OM No.6/8/2009-Estt. (Pay-I) dated 17.06.2010 as amended from time to time. The candidates may send an advanced copy, to reach the Director (Recruitment), Sports Authority of India, Head Office, Gate No.10 (East Gate), Jawaharlal Nehru Stadium, Lodhi Road, New Delhi-110003 on or before 06.10.2023 by 05.00 PM. However, their candidature will be subject to receipt of NOC, Vigilance Clearance, APAR from the parent department. The Application Forms / Curriculum Vitae Proforma are at Annexure – II & III and for other necessary details, the candidates are advised to visit / download from the SAI website:[www.sportsauthorityofindia.nic.in](http://www.sportsauthorityofindia.nic.in) from 20.09.2023 at 05:00 PM onwards.

**6.5 LIST OF ENCLOSURES TO BE ACCOMPANIED WITH THE APPLICATION FOR DEPUTATION (INCLUDING SHORT TERM CONTRACT):**

1. Application in prescribed format – Annexure -II duly completed signed by the candidate and countersigned with seal by the Cadre/Appointing Authority.
2. Attested copies of ACRs/APARs for the last 5 (Five) years duly attested on each page with seal by an officer with the rank of Under Secretary to the Government of India or above
3. Integrity Certificate
4. Vigilance Clearance

5. No Major or Minor penalty certificate for the last 5 years of his service.
6. A certificate to the effect that the particulars furnished by the candidate have been verified and found correct as per service records.
7. Cadre Clearance Certificate.

**NOTE: THE CANDIDATE MUST PRODUCE ALL THE ORIGINAL DOCUMENTS AT THE TIME OF INTERVIEW OTHERWISE THE CANDIDATURE WILL BE CANCELLED.**

**7. GENERAL INSTRUCTIONS** (All the instructions given below must be strictly followed or else application is liable to be rejected)

**7.1 WHO CAN APPLY:** Applications are invited only from Indian citizens who fulfill eligibility criteria of essential educational qualification and essential work experience (as mentioned above).

- a) The order of documents is as follows:
  - a) Candidate details:
  - b) Document for DOB:
  - c) Mark sheet of Essential Qualification
  - d) Degree certificate of Essential Qualification
  - e) Work experience if any.
- b) The responsibility of ensuring genuineness of the certificate lies completely on the candidate by self-attestation. SAI reserves the right to discard experience certificates which do not provide correct details as mentioned above. Website links could be provided to ascertain genuineness.
- c) Candidates will be called for the interview on the criteria as mentioned above. Hence, fulfillment of eligibility criteria does not entail that candidate will be considered for the interview.
- d) The Candidates should note that their candidature at all the stages will be purely provisional, subject to satisfying the prescribed eligibility conditions. If, on verification at any stage, before or after Interview, it is found that they do not fulfill any of the eligibility conditions; their candidature will be cancelled by SAI.

**8.0 Terms and Conditions for Contract basis:**

**8.1 Tax Deduction at Source:** The Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the SAI will issue TDS /Service Tax Certificates, as applicable.

**8.2 Other Allowances:** No TA/DA shall be admissible for joining the assignment or on its completion. No other facilities like DA, Accommodation, Residential Phone, Conveyance /Transport, Personal Staff, Medical reimbursement, HRA and LTC etc. would be admissible. If Senior ED residence is occupied, 10% of consolidated remuneration (i.e., Rs.26,500 per month) is to be deducted from the officer in lieu of HRA. If a dedicated vehicle provided to the officer, an amount of Rs. 15,750/- per month shall be deducted from the consolidated remuneration of the officer for vehicle

**8.3 Extension:** Performance of the selected candidates would be continuously reviewed, and their extension will be considered on the basis of periodic review / requirement.

**8.4 Leave:** Selected candidates will be entitled for 8 days leave in a calendar year on pro-rata basis. Therefore, candidates shall not draw any remuneration in case of his/her absence beyond 8 days in a year. Also, un-availed leave in a calendar year will lapse and will not be carried forward to the next calendar year.

**8.5 How to Apply:** The candidates apply for Contract basis have to apply online through the link <http://sportsauthorityofindia.nic.in/sajjobs>. Applications received through any other mode would not be accepted and summarily rejected. Application Form for Contract basis is at Annexure-III. The candidates apply for Deputation (Including Short Term Contract) may send an advanced copy, to reach the Director (Recruitment), Sports Authority of India, Head Office, Gate No.10 (East Gate), Jawaharlal Nehru Stadium, Lodhi Road, New Delhi-110003 on or before 06.10.2023 by 05.00 PM along with the Proforma at Annexure – II & III. The advance copy received for Deputation (Including Short Term Contract) shall be considered subject to the receipt of the documents mentioned at clause 6.5.

**8.6 LAST DATE FOR RECEIPT OF APPLICATIONS:** The schedule for applying online is given below: -

- i. Date of opening of online registration – **22.09.2023 from 05.00 PM**
- ii. Closing date for submission of online application – **06.10.2023 till 05.00 PM**

**9. Confidentiality:**

- a) Selected persons will not be allowed to publish a book or a compilation of articles or participate in a radio broadcast or contribute an article or anonymously or pseudonymously in the name of any other person, if such book, article, broadcast, uses any information that he/she may gather as part of this assignment.
- b) During the period of engagement, Employee would be subject to the provisions of the Indian Official Secret Act, 1923 and will not divulge any information gathered by him/her during the period of his/her engagement to anyone who is not authorized to know.
- c) The Selected personnel at no instance can represent or give opinion or advice to others in any matter, which is averse to the interest of the Government.

**10. Other Conditions:**

- a) The place of posting is primarily at NS NIS Patiala but also SAI can depute s/he anywhere in India depends on the requirement.
- b) The applications received will be scrutinized/ shortlisted on the basis of relevant experience and job description and the eligible candidates will be called for Interview at cost to the applicant.
- c) In case he/she is required to proceed outstation from the place of posting on tour for official duty, he/she will be entitled to TA/DA as admissible under the rules.
- d) In case the performance of Candidate is not found satisfactory, his/her services will be discontinued after giving one-month notice.
- e) Without any prejudice to the above condition, the candidate will be terminated from his services with immediate effect without any obligations, in case the

candidate is found guilty of violating any of the conditions contained in the terms of employment or is guilty of any misconduct including negligence of duties, unauthorized absence, etc.

- f) Decision of SAI in all matters regarding eligibility, selection and posting would be final and binding upon all candidates. No representation or correspondence will be entertained by SAI in this regard.
- g) SAI reserves the right to cancel the advertisement and/or the selection process at any stage without assigning any reason.
- h) The DG SAI shall be the final authority in case of any dispute.
- i) The appointment will be purely on contract basis and does not confer any right to claim to permanent employment in SAI.
- j) Any litigation matters pertaining to employment at SAI shall be amenable to jurisdiction of courts in Delhi.
- k) Owing to the requirement in SAI, a panel shall be drawn which will be valid for a period of one Year. SAI reserve the right to cancel the panel without assigning any reason.
- l) Owing to the requirement in SAI, a panel shall be drawn which will be valid for a period of one Year and can be utilized by any Scheme/project funded by Government of India along with SAI. SAI reserve the right to cancel the panel without assigning any reason.

**11. Terms and Conditions of Deputation (Including Short Term Contract):**

- The departmental officers in the feeder grade who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for consideration for appointment, absorption, or promotion.
- The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same organization/department of the Central Government shall ordinarily not exceed four years. The maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of application.
- The pay and other terms and conditions of deputation will be regulated in accordance with DoPT's OM No.6/8/2009-Estt. (Pay-I) dated 17.6.2010 as amended from time to time.
- A panel of eligible candidates will be kept available for the period up to 31.12.2024.

**PROFORMA FOR OFFICERS APPLY THROUGH DEPUTATION (ISTC)**

Post Applied: \_\_\_\_\_

1 Name and address (in Block Letters)

2 Date of Birth (in Christian Era)

3 Date of Retirement under Central/  
State Government Rules

4 Educational Qualification

5 Whether Educational and other  
Qualifications required for the post  
are satisfied (if any qualification has  
been treated as equivalent to the  
one prescribed in the rules, state the  
authority for the same)

		Qualification Experience required	Qualification / experience Possessed by the Officer
Essential:	1		
	2		
	3		
Desirable:	1		
	2		

6 Please state clearly whether in the  
light of entries made by you above,  
you meet the requirements of the  
post

7 Details of Employment, in Chronological order. Enclose a separate sheet, duly authenticated  
by your signature, if the space below is insufficient:

Office / Institution	Post Held	From To	Scale of Pay and Basic Pay	Nature of duties (in details)

Nature of present Employment  
i.e. Ad-hoc on Temporary of  
Quasi Permanent or Permanent

8 In case the present employment  
Is held on deputation / Contract  
Basis, Please state

(a) The date of initial appointment

(b) Period of appointment

on Deputation / Contract

9 Name of the parent Office /  
Organization to which you  
Belong

10 Additional details about present  
Employment please state whether  
working under (indicate the name  
of your employer against the  
relevant column.)

- a. Central Government
- b. State Government
- c. Autonomous Organization
- d. Government Undertaking
- e. Others

11 Please state whether you are working  
In the same Department and are in the  
Feeder grade or feeder to feeder grade

12 Are you in Revised Scale of Pay? If yes,  
give the date from which the revision  
took place and also indicate the Pre-revised  
pay scale

13 Total emoluments per month now drawn

14 Additional information, if any, which you  
would like to mention in support of your  
suitability for the post. (This among other  
things may provide information with regard  
to (i) Additional Academic Qualifications;  
(ii) Professional Training; and (iii) Work  
Experience over the above prescribed in  
the Vacancy Circular / Advertisement

15 Whether belongs to SC / ST / OBC

16 Remarks (The candidates may indicate  
Information with regard to

- i. Awards / Scholarship / Official Appreciation
- ii. Affiliation with the Professional bodies / Institutions / Societies and
- iii. any other information

(Note: Enclose a separate sheet if the space is insufficient.)

### **Additional Information**

17 Whether the present post held is on Substantive  
basis or on Officiating basis or on Deputation /  
Short Term Contract

18 Pay Matrix Level of the present post held

- 19 If Pay Matrix Level in S No.18 is not that of the Substantive post held (i.e., on Deputation / Short Term Contract / ACP Scheme up-gradation / MACP up-gradation). Then the Substantive Pay (Pay Matrix Level)
- 20 Experiences in Sports Administration/ Sports Achievement (Details if any)
- 21 Experience in Finance (Details if any)

I have carefully gone through the Vacancy Circular / Advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date:  
Place:

Signature of the Candidate  
Address:  
Email id:-  
Mobile No.

**Certification by the Employer / Cadre Controlling /Authority**

The information details provided in the above application by the applicant are true and correct as per the facts available on records. He/ She possesses educational qualifications and experience mentioned in the vacancy circular. If selected he/she will be relieved immediately.

2. Also certified that:-

- a) There is no vigilance or disciplinary case pending contemplated against Sh./ Smt.....
- b) His/her integrity is certified.
- c) His/her CR Dossier in original is enclosed/photocopies of the ACRs for the last 05 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- d) No Major Minor Penalty has been imposed on him/her during the last 5 years or a list of major minor penalty imposed on him/her during the last 5 years is enclosed (as the case may be)

Countersigned

Employer with Seal



**Sports Authority of India**  
**(An Autonomous Organization under Ministry of Youth Affairs & Sports)**  
**Jawaharlal Nehru Stadium Complex (East Gate)**  
**Lodhi Road, New Delhi- 110 003**

**Application for the Post of Senior Executive Director in SAI on Contract**

1. Name of the Post :
2. Name of the applicant :
3. Father's Name :
4. Address :
5. Date of Birth :
6. Contact No :
7. Email ID :
8. Details of Employment, in chronological order :

S. No.	Name of the Organization	Post held	From	To	Scale of pay (Pay Level)	Nature of duties

(Enclose a separate sheet, duly authenticated by your Signature, if the space below is insufficient)

9. For applicant on Contract:

a) Expected Salary:

b) Present emolument and benefits:

(Attach copy of recent pay slip)

10. Additional information, if any, which you would like to mention in support of your suitability for the Post (Enclose a separate sheet, if the space is insufficient).

(Signature of Candidate)

Place:

Date: