

No. II/SAI/NSWC/ (YP-ARM)/2023

Date: 07.06.2023

**ADVERTISEMENT FOR THE POST OF YOUNG PROFESSIONALS (ARM)**

Sports Authority of India (SAI) is an autonomous organization under the administrative control of the Ministry of Youth Affairs and Sports with its Head office at Jawaharlal Nehru Sports Complex, Lodhi Road, New Delhi-110003.

In an effort for strengthening the sports ecosystem and to bring more laurels in the Olympics, SAI has established 23 National Centers of Excellence (NCOEs).

2. SAI NSWC Gandhinagar, Gujarat invites applications from eligible, qualified, and motivated Indian Citizens for providing consultancy as **Young Professionals (Athlete Relation Manager) - UR** on a contract basis initially for a period of 02 Years and extendable on a yearly basis upto a maximum period of 5 years i.e. 2+1+1+1 years for SAI, N.S.Western Centre, Gandhinagar, Gujarat region.

S. No	Name of the post	No. of Vacancy	Category
1	Young Professionals (Athlete Relation Manager)	01	UR

3. The details of recruitment along with the application form are available at the SAI website i.e.; <https://sportsauthorityofindia.nic.in>.

- **Date of opening of online registration** – 09.06.2023 from 05:00 PM
- **Closing date for submission of online application**– 20.06.2023 till 05:00 PM

4. SAI reserves all the rights to withdraw this advertisement at any time without assigning any reason. For any recruitment-related query, e-mail : [rc.recruitmentdept@gmail.com](mailto:rc.recruitmentdept@gmail.com).

Sd/

Regional Director(I/c)  
Sports Authority of India  
Western Regional Centre, Gandhinagar (Gujarat).

**TABLE - I**

**JOB DESCRIPTION:**

Position	Job Description
<b>Young Professional (Athlete Relationship Manager)</b>	To provide Consultancy to: <ul style="list-style-type: none"> <li>• One-stop service point for the athletes assigned to him/her.</li> <li>• Ensure the processing of the athlete's proposal in SAI from start to end.</li> <li>• Communicate with and provide support to athletes in person when needed.</li> </ul>

**TABLE -II**

**ELIGIBILITY CRITERIA:**

Position	Category	Essential Qualification	Essential Experience	Desired Experience
<b>Young Professional (Athlete Relationship Manager)</b>	<b>Category 1</b>	Graduate in any discipline with a certificate/Diploma course in Sports Management (Certificate/Diplomaduration must be more than 06 Months) from a reputed Institute.	Minimum <b>02</b> -year experienceafter acquiring essential qualifications.	Candidates who have participated at national and international levels in Olympic Sports Disciplines would be given preference.
	<b>Category 2</b>	MBA or PGDM (02 Years) from a recognized University/Institution.	Minimum <b>01</b> -yearexperience after acquiring essential qualification	

**Note:** Experience will be counted only if the same is acquired after the completion of Essential Qualification. The period of Ph. D/ research/ fellowship will not be counted as an experience.

**CRITERIA FOR SHORTLISTING OF CANDIDATES FOR THE INTERVIEW: -**

The candidate will shortlist in a ratio of 1:5 with the following criteria for which necessary documents to be attached along with the application. Considering the requirement of effective experience in the government and private sector in general and the sports sector in particular the marking criteria are designed as below for scrutiny:

**(Table- III)**

Designation	Evaluation Criteria (Total Marks-100)
<b>Eligibility as mentioned in 1 (Table- II)</b>	<p>I. Weightage for marks Obtained in Graduation (Total - 40 Marks) with further break-up as given below:</p> <ul style="list-style-type: none"> <li>a. Greater or equal to 75% - 40 Marks</li> <li>b. 60% - 75% - 30 Marks</li> <li>c. 45% - 60% - 20 Marks</li> <li>d. Less than 45% - 0 Marks</li> </ul> <p>II. Weightage for work Experience (30 marks) with further break-up as:</p> <ul style="list-style-type: none"> <li>a. Greater than 03 Years- 30 Marks</li> <li>b. 02-03 Years- 20 Marks</li> </ul> <p>III. Weightage for work Experience in Sports Sector (20 marks) with further break-up as:</p> <ul style="list-style-type: none"> <li>a. Greater than 03 Years- 20 Marks</li> <li>b. 02-03 Years- 10 Marks</li> </ul> <p>IV. Weightage for Sports Participation</p> <ul style="list-style-type: none"> <li>• Participation at International Level in any Sports Discipline -10 Marks</li> <li>• Participation at national Level in any Sports Discipline - 05 Marks</li> </ul> <p><b>Note: If a candidate is working in Sports Sector, he/she will be eligible for weightage in ii &amp; iii depending on number of Years of Experience.</b></p>

<b>Eligibility as mentioned in Category 2 (Table- II)</b>	<p>I. Weightage for marks Obtained in Post-Graduation Degree (Total - 40 Marks) with further break-up as given below:</p> <ol style="list-style-type: none"> <li>a. Greater or equal to 75% - 40 Marks</li> <li>b. 60% - 75% - 30 Marks</li> <li>c. 45% - 60% - 20 Marks</li> <li>d. Less than 45% - 0 Marks</li> </ol> <p>II. Weightage for work Experience (30 marks) with further break-up as:</p> <ol style="list-style-type: none"> <li>a. Greater than 02 Years- 30 Marks</li> <li>b. 01-02 Years- 20 Marks</li> </ol> <p>III. Weightage for work Experience in the Sports Sector (20 marks) with further break- up as:</p> <ol style="list-style-type: none"> <li>a. Greater than 02 Years- 20 Marks</li> <li>b. 01-02 Years- 10 Marks</li> </ol> <p>IV. Weightage for Sports Participation</p> <ul style="list-style-type: none"> <li>● Participation at International Level in any Sports Discipline -10 Marks</li> <li>● Participation at the national Level in any Sports Discipline - 05 Marks</li> </ul> <p><b>Note: If a candidate is working in Sports Sector, he/she will be eligible for weightage in ii &amp; iii depending on the number of Years of Experience.</b></p>
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**NOTE:** Candidates eligible under both categories as mentioned in Table II, shall specify under which category they are applying. If it is not specified by the candidate, higher education qualification will be considered and screening will be done accordingly.

**NOTE:-**

- ❖ THE ABOVE-MENTIONED SHORTLISTING CRITERIA (TABLE-III) WILL BE USED FORCALLING THE CANDIDATES TO APPEAR IN THE INTERVIEW.
- ❖ THE FINAL MERIT WILL BE BASED ON THE SCORE OBTAINED IN THE INTERVIEW ONLY.
- ❖ THE CANDIDATE MUST PRODUCE ALL THE ORIGINAL DOCUMENTS AT THE TIME OF JOININGOTHERWISE THE CANDIDATURE WILL BE CANCELLED.

**DEGREE AND MARKSHEET:** The certificate uploaded must be one issued by the Competent Authority (i.e., University or other examining body) awarding the particular qualification.

**i. WORK EXPERIENCE:**

Documents claiming work experience must clearly mention the following:

- a. Name of the establishment
- b. Signature of competent authority/issuing authority clearly stating their position of authority in the organization.
- c. Duration of work experience.
- d. The field in which the candidate has worked or the post held in the establishment.
- e. Offer of appointment will not be considered as an experience certificate

**ii. OTHER DOCUMENTS:**

- a. Proof of Date of birth: Aadhar Card/10th class mark sheet/12th class mark sheet.
- b. One recent passport-size color photograph.
- c. Scanned Signature.

**iii SPORTS PARTICIPATION:**

The document proving participation in Sports at the National and International level should be attested by the Federation/Association of the respective Sports.

## GENERAL INSTRUCTIONS

(All the instructions given below must be strictly followed or else the application is liable to be rejected)

**WHO CAN APPLY:** Applications are invited only from Indian citizens who fulfill the eligibility criteria of essential educational qualification and essential work experience (as mentioned in Table II).

**HOW TO APPLY:** - The candidate has to apply only online through the link: <https://sportsauthorityofindia.nic.in/saijobs/>  
Applications received through any other mode would not be accepted and summarily rejected

**LAST DATE FOR RECEIPT OF APPLICATIONS:** The schedule for applying is given below:-

- a. **Date of opening of application** – 09.06.2023 at 05:00 PM
  - b. **Closing date for submission of application**– 20.06.2023 at 05:00 PM
- i. After initial registration is completed, the candidate must upload the following documents in the below-mentioned order. Self-attested documents in PDF format are to be uploaded.
  - ii. The order of documents is as follows:
    - a) Candidate details.
    - b) Document for DOB.
    - c) Online application printout.
    - d) Mark sheet of a postgraduate degree.
    - e) Degree certificate of post-graduation course
    - f) Mark sheet of graduation degree.
    - g) Degree certificate of graduation course.
    - h) Work experience if any.
    - i) Last Pay Certificate.
    - j) Documents supporting sports achievement if any.
  - iii. The responsibility of ensuring the genuineness of the certificate lies completely on the candidate by self-attestation. SAI reserves the right to discard experience certificates that do not provide correct details as mentioned above. Website links could be provided to ascertain genuineness.
  - iv. Candidates will be called for the interview on the criteria mentioned above. Hence, fulfillment of eligibility criteria does not entail that candidate will be considered for the interview.
  - v. The Candidates should note that their candidature at all the stages will be purely provisional, subject to satisfying the prescribed eligibility conditions. If, on verification at any stage, before or after the Interview, it is found that they do not fulfill any of the eligibility conditions; their candidature will be canceled by SAI.

**NOTE:** SELECTED CANDIDATES WILL BE REQUIRED TO PRODUCE THE ORIGINAL CERTIFICATES MENTIONED IN THE APPLICATION AT THE TIME OF JOINING. FAILING TO SUBMIT THE REQUIRED CERTIFICATES IN ORIGINAL AT THE TIME OF JOINING WILL LEAD TO CANCELLATION OF CANDIDATURE.

## TERMS AND CONDITIONS:

- 1. Tenure:** The contractual engagement will be initially for a period of two years which could be extended by one year at a time up to a maximum tenure of five years i.e., 2+1+1+1 years. The contract can be terminated by giving a 30 days' Notice period by either party, i.e. SAI or the employee. In cases of extreme impropriety by the employee, the contract will be terminated immediately without prior notice.
- 2. Age Limit & Salary:**

Designation	Age Limit*	Consolidated Monthly Salary
Young Professional (Athlete Relationship Manager)	32 Years	Rs. 50,000/- Rs. 70,000/- **

**Age relaxation to the persons who rendered service in Sports Authority of India shall be considered as below: -**

S. No	Period of Experience in SAI	Relaxation in Age
1	2 years – 3 years	1 year
2	3 years – 5 years	2 years
3	5 years – 7 years	3 years
4	7 years– 9 years	4 years
5	9 years – 11 years	5 years
6	11 years – 13 years	6 years
7	13 years - 15 years	7 years
8	15 years - 17 years	8 years

**\*\* The initial remuneration for the present recruitment shall be fixed as Rs. 50,000 (Y.P) Last pay drawn document: Candidates shall get their monthly remuneration document from their previous employer. If the last pay drawn is more than the remuneration mentioned in the advertisement, then payment may be fixed accordingly subjected to a maximum of Rs 70,000/, In such case, the candidate selected above that candidate in merit shall draw equal remuneration.**

Candidates should note that only the Date of Birth as recorded in the Matriculation/ Secondary Examination will be accepted. The maximum age limit will be calculated as of the last date of application of this notification.

- 3. Tax Deduction at Source:** The Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the SAI will issue TDS /Service Tax Certificates, as applicable.
- 4. Other Allowances:** No TA/DA shall be admissible for joining the assignment or on its completion. No other facilities like DA, Accommodation, Residential Phone, Conveyance /Transport, Personal Staff, Medical reimbursement, HRA, LTC, etc. would be admissible.
- 5. Extension:** The performance of the selected candidates would be continuously reviewed, and their extension will be considered on the basis of periodic review/requirement. Remuneration Enhancement @7% increment will also depend on the periodic performance review after the initial period of two years. **In case a candidate initial remuneration is fixed at the maximum salary of the pay range as mentioned, i.e Rs. 70,000/- for YP the same**

***shall be frozen for an initial period of 02 years.***

**6. Leave:** Selected candidates will be entitled to 30 days leave in a calendar year on a pro-rata basis. Therefore, candidates shall not draw any remuneration in case of his/her absence beyond 30 days in a year. Also, unveiled leave in a calendar year will lapse and will not be carried forward to the next calendar year. Apart from this, the women Consultant may be eligible for maternity leave as per the Maternity Benefit (Amendment) Act, 2017 issued by the Ministry of Labour and Employment vide no S- 36012/03/2015-SS-I dated 12th April 2017.

**7. TA/DA:** To undertake domestic tours subject to the approval of Competent Authority: -

<b>Post</b>	<b>Mode of Journey</b>	<b>Re-imbusement of Hotel, Taxi and Food Bills</b>
Young Professional (Athlete Relationship Manager)	Air in Economy Class or by Rail in AC Two Tier	Hotel accommodation of up to Rs.2250/- per day; taxi charges of up to Rs. 338/- per day for travel within the city and food bills not exceeding Rs. 900/- per day shall be allowed

**8. Relaxation:** DG, SAI where DG, SAI is of the opinion that, it is necessary or expedient so to do, it may by order and for reasons to be recorded in writing, relax any of the provisions of these rules

**CONFIDENTIALITY:**

- a. Selected persons will not be allowed to publish a book or a compilation of articles or participate in a radio broadcast or contribute an article or anonymously or pseudonymously in the name of any other person, if such book, article, broadcast, uses any information that he/she may gather as part of this assignment.
- b. During the period of engagement, Employee would be subject to the provisions of the Indian Official Secret Act, 1923, and will not divulge any information gathered by him/her during the period of his/her engagement to anyone who is not authorized to know.
- c. The Selected personnel at no instance can represent or give opinion or advice to others in any matter, which is adverse to the interest of the Government.

**OTHER CONDITIONS:**

- a) The place of posting is at SAI RC Gandhinagar. SAI reserves the right to post the candidate from the selected list to any of its schemes located anywhere in India.
- b) The applications received will be scrutinized/ shortlisted on the basis of relevant experience and job description and the eligible candidates will be called for Interview at cost to the applicant.
- c) In case he/she is required to proceed outstation from the place of posting on tour for official duty, he/she will be entitled to TA/DA as admissible under the rules.
- d) In case the performance of Candidate is not found satisfactory, his/her services will be discontinued after giving one-month notice.
- e) Without any prejudice to the above condition, the candidate will be terminated from his services with immediate effect without any obligations, in case the candidate is found guilty of violating any of the conditions contained in the terms of employment or is guilty of any misconduct including negligence of duties, unauthorized absence, etc.

- f) Decision of SAI in all matters regarding eligibility, selection and posting would be final and binding upon all candidates. No representation or correspondence will be entertained by SAI in this regard.
- g) SAI reserves the right to cancel the advertisement and/or the selection process at any stage without assigning any reason.
- h) The DG SAI shall be the final authority in case of any dispute.
- i) The appointment will be purely on contract basis and does not confer any right to claim to permanent employment in SAI.
- j) Any litigation matters pertaining to employment at SAI shall be amenable to jurisdiction of courts in Gandhinagar, Gujarat.
- k) Owing to the requirement in SAI, a panel shall be drawn which will be valid for a period of one Year and can be utilized by any Scheme/project funded by Government of India along with SAI. SAI reserve the right to cancel the panel without assigning any reason.