

SPORTS AUTHORITY OF INDIA
(Personnel Division)

F. No. 1(1)SAI/TOPS/CEO/2017-18

Sub: - Engagement of Chief Executive Officer (CEO) on contractual basis.

1. Ministry of Youth Affairs & Sports has instituted the Target Olympic Podium Scheme (TOPS) for providing focused assistance to elite athletes, who are capable of achieving medals at Olympics. Sports Authority of India, Delhi under the Ministry of Youth Affairs & Sports, Government of India invites applications for the engagement of Chief Executive Officer (CEO) TOPS on contractual basis initially for a period of 03 years extendable up to 05 years under Target Olympic Podium Scheme of Govt. of India.

2. Requirement: One Chief Executive Officer

3. Educational Qualification:

- i. **Essential:** 2 years Post Graduate degree in any field after completion of 3 years or more of Undergraduate Degree or MBBS/B.Tech from a recognized Institution.
- ii. **Desirable:** PhD/MBA in Sports Management.

4. Experience:

- i. **Essential:** 15 years of experience in Management/Leadership role in Public/Private Sector Companies, Sports Organizations, Consultancy Organizations, International / Multinational Organization, Government Departments.
- ii. **Desirable:** Minimum 3 years' experience in Sports Administration.

5. Roles & Responsibilities:

1. Administer, supervise and monitor the implementation of the Target Olympic Podium Scheme, Khelo India Scheme and Assistant to NSF Scheme for 14 priority disciplines. Assist the Mission Olympic Cell (MOC) in fulfillment of its mandate.
2. Lead the Secretariat staff and administer and supervise the personnel deemed fit, based on the need and the nature of work. Supervise and guide the research team for all activities undertaken/delegated to it.
3. Maintain strong stakeholder relations, including with National Sports Federations (NSFs) to ensure that athlete training plans and performance objectives for Olympic Games are aligned with all necessary stakeholders.
4. Monitor, evaluate and implement all plans related to infrastructure and facilities for the 14 priority disciplines. This would include overseeing the operations of training institutes, National Centre of Excellence (NCOE), Khelo India Accredited Centres (including sports science & medicine) etc. and the need for improvement of facilities.

6. Terms and Conditions of the CEO shall be as under:

- (a) **Age limit:** Maximum 60 years at the time of appointment.
- (b) **Tenure:** The contractual engagement will be initially for a period of 3 years, extendable upto 5 years depending on the requirement or till the age of 65 years whichever is earlier.
- (c) **Remuneration:** Rs. 2,00,000 –Rs. 3,00,000 (Remuneration will be fixed in commensurate with experience and Industry Standard)
- (d) **Tax Deduction at Source:** The Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the SAI will issue TDS / Service Tax Certificates, as applicable.
- (e) **TA/DA:**
 - i. Entitlement to travel by air within the country in economy class and would be entitled to business class while travelling abroad exceeding four hours of travel time. Executive or AC Tier-I in case of rail travel.
 - ii. Reimbursement for hotel accommodation/guest house up to Rs. 7500/- per day, reimbursement of AC taxi charges as per actual expenditure commensurate with official engagements for travel within the city and reimbursement of food bills not exceeding Rs. 1200/- per day.
- (f) **Extension:** Performance of the CEO would be continuously reviewed and extension will be considered on the basis of performance review report.
- (g) **Leave:** He will be entitled for 30 days leave in a calendar year on a pro-rata basis. Therefore, above individuals shall not draw any remuneration in case of his/her absence for a period of beyond 30 days in a year. Also un-availed leave in a calendar year will lapse and will not be carried forward to the next calendar year.

7. Confidentiality:

- (a) CEO, TOPS may not, except with the previous sanction of the TOPS Committee in the bonafide discharge of his/her duties, publish a book or a compilation of articles or participate in radio broadcast or contribute an article or anonymously or pseudonymous in the name of any other person, if such book, article, broadcast, uses any information that he/she may gather during the course of employment, without the prior approval of the DG, SAI.
- (b) During the course of employment with the TOPS Committee, the CEO would be subject to the provisions of the Indian Official Secret Act, 1923 and will not divulge any information gathered by him/her during the period of employment to anyone who is not authorized to know.
- (c) The CEO, TOPS engaged by the TOPS Committee shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the Sports Authority of India or the TOPS Committee.

8. Other Conditions:

- (a) In case of performance of CEO, TOPS is not found up to the mark, his/her services will be discontinued after giving one month notice.
- (b) Sports Authority of India reserves the right to terminate the contract, by giving thirty days' notice to the CEO.
- (c) Eligible and willing candidates may submit their applications along with their detailed CV to Deputy Director (Personnel) via email on dhandapani.c@gov.in and by post on the following address:

Personnel Division,
Sports Authority of India
Jawaharlal Nehru Stadium
CGO Complex East Gate, Lodhi Road
New Delhi – 110003

- (d) The application must reach within 30 days from the date of publication of the advertisement in the newspaper.

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Secretary, SA

